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# Moving Checklist

## Your guide to a successful move.

Moving is just a simple matter of pack-and-go if you have chosen the correct mover! It does require a great deal of coordination, but we are here to help and hope you find these handy hints and checklist useful.

### 4 WEEKS BEFORE

- Complete a change of address form with the Post Office to re-direct your mail.
- Inform magazine, book and music clubs of your new address.
- Notify water, gas and electricity suppliers that you will be moving and let them know whether you will require the supply switching off or whether you will be providing meter readings.
- Arrange for utility connections at your new home.
- Notify schools, churches and clubs of your impending move.

### 3 WEEKS BEFORE

- Make a handy list of contact names and phone numbers you will need when you move into your new home.
- Consider plants and pets on moving day - talk to us, we are happy to advise.
- Dispose of items you don't need in your new home. Again, do talk to us, as we can help with the disposal of unwanted household items.
- Start to run down the contents of your freezer.
- Make a sketch plan of your new home to determine the placement of furnishings.
- Transfer insurance to cover the contents at your new home.

### 2 WEEKS BEFORE

- Dispose of flammables such as petrol, matches, cleaning fluids, bleach and aerosol cans.
- Discontinue regular services such as newspapers, window cleaning, etc.
- If applicable, arrange to have the satellite dish moved to the new property.
- Inform friends and family of your new address.

### 1 WEEK BEFORE

- Arrange to discontinue your telephone service and establish a phone service at your new home.
- Use up your frozen food supply or make arrangements to give it away.
- Drain fuel from lawnmowers and other garden equipment.
- Pack/empty your loft and/or sheds.

### 1 DAY BEFORE

- Defrost and thoroughly clean your fridge-freezer.
- Take down pictures, mirrors, curtains and blinds.
- Disconnect your cooker, washing machine, and dishwasher. Talk to us, as we can help with this.
- Arrange minders for children and pets.

### ON MOVING DAY

Relax and let us do all the work but remember to:

- Take meter readings when you leave your property and also when you arrive at your new home.
- Label keys ready for the new owners and arrange where to collect the keys for your property.
- Pack a separate box containing snacks, kettle, tea, coffee, and milk, etc. to take in the car.

### OTHER

- Notify the DVLA and update your driving licence and VS logbook. Go to [www.dvla.gov.uk](http://www.dvla.gov.uk) for details.
- For further advice, hints, and tips, visit [www.theremoval-company.co.uk](http://www.theremoval-company.co.uk).